

AGENDA

**BOARD OF COMMISSIONERS
315 WEST SECOND STREET
FRANKFORT, KY 40601
502/875-8500**

**FEBRUARY 27, 2006
5:30 P.M.**

1. **INVOCATION**

Rev. Mary Davis, First Presbyterian Church

**PLEDGE OF ALLEGIANCE
ROLL CALL**

John Hammond

MINUTES

January 9, 2006 Work Session;
January 12, 2006 Work Session;
January 23, 2006 Regular Meeting;
February 13, 2006 Work Session;
February 16, 2006 Work Session.

MAYOR'S REPORT

2. **CEREMONIAL ITEMS**

3. **ORDINANCES**

- 3.1 **FIRST READING:** An Ordinance rezoning property identified as 1300 Louisville Road from High-Density Multi-Family Residential District (RH) to Limited Commercial (CL), more specifically described as PVA map #049-40-01-002.00.

Purpose: Approval of the recommendation of approval by the Frankfort/Franklin County Planning Commission concerning a zone map amendment by Holly Hill Church of Christ (f.k.a. Frankfort Church of Christ) and optionee Caroline Taylor Bevins represented by Mr. Charlie Jones, attorney, for a 1.93-acre parcel of property located at 1300 Louisville Road from High-Density Multi-Family Residential District (RH) to Limited Commercial (CL). Property more specifically described as PVA map #049-40-01-002.00.

Background: KRS requires that a public hearing be held by the Planning Commission and that the Planning Commission's recommendation be forwarded to the Local Government (City Commission) for final approval or denial.

Should the City Commission desire to not follow the Planning Commission's recommendation, then the item should be tabled and a request for a verbatim transcript of the Planning Commission meeting, which must be obtained before the item can be heard by the City Commission. The City Commission will then be required to make its own findings of fact based on the verbatim transcript. Or the City Commission may determine to hold its own public hearing and then make its own findings of fact based solely upon the new public hearing testimony.

On October 20, 2005, the Frankfort-Franklin County Planning Commission held a public hearing to consider a zone change request for this property. The public hearing was closed and the Planning Commission tabled the item for the preparation of the summary.

On January 19, 2006, the Planning Commission removed the item from the table, approved the summary, approved and adopted the findings of fact, and motioned to recommend approval of a zone map amendment from High-Density Multi-Family Residential District (RH) to Limited Commercial (CL) based on 2 findings of fact. The motion to recommend approval of the motioned zone map amendment

passed by a vote of 4-1 (Chairman did not vote). (The planning Commission did not support the applicant's specific request but was able to support a less intensive commercial district for the property)

Recommendation: Approval

Attachments:

- Adopted Findings of Facts
- Summary and Staff Report reviewed by the Frankfort/Franklin County Planning Commission.
- Minutes from the January 19, 2006 meeting

Contact Person

Name: Gary Muller
Title: Director of Planning and Building Codes
Department: Planning and Building Codes
Phone: (502) 352-2100
E-mail: Gmuller@fewpb.com

- 3.2 **FIRST READING:** An Ordinance rezoning an 11.25-acre parcel of property located at the intersection of Galbraith Road and KY 676 (East-West Connector) with the PVA map #086-00-00-027.00 from (PR) Planned Residential to (RL) Low-Density Multi-Family Residential District.

Background: KRS requires that a public hearing be held by the Planning Commission and that the Planning Commission's recommendation be forwarded to the Local Government (City Commission) for final approval or denial.

Should the City Commission desire to not follow the Planning Commission's recommendation, then the item must be tabled and a request for a verbatim transcript of the Planning Commission meeting, which must be obtained before the item can be heard by the City Commission. The City Commission will then be required to make their own findings of fact based on the verbatim transcript or hold its own public hearing and then make findings of fact.

On November 17, 2005, the Frankfort-Franklin County Planning Commission held a public hearing to consider a zone change request for this property. The public hearing was closed and the Planning Commission tabled the item for the preparation of the summary.

On January 19, 2006, the Planning Commission removed the item from the table, approved the summary, approved and adopted 4 findings of fact, and motioned to recommend approval of a zone map amendment from (PR) Planned Residential to (RL) Low-Density Multi-Family Residential District based on the 4 findings of fact and that the owner agreed to comply with the 3 conditions of the adjoining neighbors. The motion to recommend approval of the requested zone map amendment passed by a vote of 5-0 (chairman did not vote).

Recommendation: Approval

Attachments:

- Adopted Findings of Facts rezoning ordinance
- Staff Report reviewed by the Frankfort/Franklin County Planning Commission
- Minutes from the January 19, 2006 meeting

Contact Person

Name: Gary Muller
Title: Director of Planning and Building Codes
Department: Planning and Building Codes
Phone: (502) 352-2100
E-mail: Gmuller@fewpb.com

- 3.3 **FIRST READING:** An Ordinance amending Frankfort Code of Ordinances Chapter 37, Personnel; City Employees, Section 37.11, Compensatory Leave.

Purpose: An Ordinance to allow payment to an employee at the sum of the normal hourly rate for their Compensatory Time in excess of 50 hours when the maximum accrual amount of 100 hours is exceeded.

Background: Previous Ordinance only allowed 100 hours maximum accrual of Compensatory Time. This put some staff in a position to work extended hours with no credit. Payments will be made to eligible employees on a quarterly basis.

Financial Analysis: Non anticipated; should be absorbed in budget.

Recommendation: Approval

Attachments:

- Ordinance

Contact Person

Name: John C. Morrow
Title: Human Resources Director
Department: Human Resources
Phone: 502-875-8500
E-Mail: jmorrow@fewpb.com

- 3.4 **FIRST READING:** An Ordinance Amending Frankfort Code of Ordinances Chapter 37, Personnel: City Employees, Section 37.45, Entry Level Salaries and Salaries of Specially Qualifies Public Safety Personnel.

Purpose: To consider amending the ordinance regarding Primary and Secondary Paramedic Status.

Background: The current ordinance includes provisions for two levels of paramedics – Primary and Secondary and two different rates of pay. In order to provide more consistent patient care and employee performance, it is recommended that only one level of paramedic status be established with functioning criteria. This recommendation is based upon an effort to improve Frankfort's emergency medical service as recommended by the Fire Chief, the EMS Director, the EMS Training Coordinator, and the Medical Director. This change is endorsed by the Medical Director, Dr. Archibald and the City's Human Resources Director, John Morrow.

Financial Analysis: The additional cost in paramedic rate adjustments is expected to be \$13,600, budgeted in Account No. 100.41.51000.

Recommendation: Approval

Attachments:

Contact Person

Name: Wallace Possich
Title: Fire Chief
Dept.: Fire
Phone: 502-875-8511
E-Mail: wpossich@fewpb.com

4. **ORDERS**

- 4.1 An Order Authorizing the Filing of an Application with the Department of Transportation, United States of America, for a Grant under the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFE-TEA-LU). (Public Works Department)

Purpose: The purpose of this item is to adopt an order authorizing the Mayor to file an application with the U.S. Department of Transportation for a 5311 Grant under the SAFE-TEA-LU.

Background: This order must be adopted each year in order to apply for a Section 5311 Grant. This Order authorizes the Mayor to execute and file on behalf of the City an application with the U.S. Department of Transportation for a Section 5311 Grant that provides operating and administrative, and capital assistance to the City's Public Transit System.

Recommendation: Approval

Attachments:

- Order

Contact Person

Name: Jeff Hackbart
Title: Director
Department: Public Works
Phone: (502) 875-8565
E-mail: jhackbrt@fewpb.com

- 4.2 An Order Committing the Local Share of Funds Necessary to Secure a Section 5311 Grant Application (Public Works Department).

Purpose: The purpose of this item is to adopt an order committing the City's share of funds to obtain a Section 5311 Grant and assure the operation of the transit service for a minimum of five years.

Background: This order must be adopted each year in order to apply for a Section 5311 Grant. The total Section 5311 Grant request will be in the amount of \$718,500. The 5311 Grant requests \$508,500 in operating expenses, in which the City is obligated to cover 50% (\$254,250) and the Federal Government will pay 50% (\$254,250). In addition, the 5311 Grant requests \$210,000 in capital expenses for three replacement buses, 1 van and renovations to bus garage. The capital requests shall be shared between the parties as follows: the City is obligated to cover 10% (\$21,000) State will pay 10% (\$21,000) and Federal Government will pay 80% (\$168,000). The City is also to assure the operation of the transit service for a minimum of five years.

Financial Analysis: Match funding is available in Account No. 530.0046300

Recommendation: Approval

Attachments:

- Order

Contact Person

Name: Jeff Hackbart
Title: Director
Department: Public Works
Phone: 502-875-8565
E-mail: jhackbrt@fewpb.com

5. **RESOLUTIONS**

5.1 Resolution of the City of Frankfort supporting the Millions in a Month Campaign to fight hunger in Kentucky.

Purpose: To support the Millions in a Month Campaign in conjunction with Kentucky League of Cities and Kentucky Harvest to fight hunger in Kentucky.

Background: Over 20,000 Kentuckians are homeless and one in five children in Kentucky is living in poverty. The Millions in a Month Campaign will be held during the month of March 2006 to raise awareness and meet the goal of collection eleven million pounds of food in Kentucky in one month to benefit food banks in local communities. Kentucky League of Cities and Kentucky Harvest have partnered to spearhead this event in Kentucky.

Recommendation: Approval

Attachment:

- Resolution

5.2 Resolution authorizing the filing of an application for 2006 TE-21 grant funds and designating the Mayor to execute all grant documents pertaining to this application (Public Works).

Purpose: To authorize the filing of an application for 2006 TE-21 grant funds and designating the Mayor to execute all grant related documents.

Background: Kentucky Transportation Cabinet accepted Intent to Apply applications from local government agencies on January 31, 2006. The City of Frankfort submitted the Intent to Apply form and has now been invited to submit a full application for funding. The Public Works Department, in conjunction with Special Projects, plans to submit an application for funding of bicycle and pedestrian pathways along the Holmes Street corridor. The amount requested will be \$80,000, with a \$20,000 required city match for a \$100,000 project. A Resolution from the City is required as part of the full application package.

Financial Analysis: Match funds are available in Capital Improvements Account No. 100.90.53295.

Recommendation: Approval

Attachment:

- Resolution

Contact:

Name:	Jeff Hackbart	Rebecca Hall
Title:	Director	Grants Manager
Department:	Public Works	City Manager
Phone:	502-875-8500	502/875-8500
E-Mail:	Jhackbrt@fewpb.com	Rhall@ewpb.com

5.3 Resolution authorizing the filing of an application for 2006 TE-21 grant funds on behalf of the Frankfort/Franklin County Tourist and Convention Commission and designating the Mayor to execute all grant documents pertaining to this application

Purpose: To authorize the filing of an application for 2006 TE-21 grant funds and designating the Mayor to execute all grant related documents.

Background: Kentucky Transportation Cabinet accepted Intent to Apply applications from local government agencies on January 31, 2006. The City of Frankfort submitted the Intent to Apply form and has now been invited to submit a full application for funding. The Tourism Commission would like to apply for funds to purchase the Depot Building in downtown Frankfort across from the History Center for

the purpose of having offices for Tourism, the Chamber of Commerce, the Historical Society and Downtown Frankfort, Inc. The amount requested will be \$1.2 million and the Tourism Commission is not requesting a match from the City for this project. A Resolution from the City is required as part of the full application package.

Financial Analysis: The Tourism Commission will be responsible for the 20% match for this project.

Recommendation: Approval

Attachment:

- Resolution
- Letter of support from Joy Jeffries
- Project Narrative

Contact:

Name:	Joy Jeffries	Rebecca Hall
Title:	Executive Director	Grants Manager
Department:	Tourism	City Manager
Phone:	502-875-8687	502/875-8500
E-Mail:	joy@visitfrankfort.com	Rhall@ewpb.com

6. **CONSENT CALENDAR**

Items on the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.

- 6.1 To consider authorizing the Mayor to sign the Memorandum of Agreement with Franklin County to allow the county to apply for the 2006 Byrne Memorial Justice Assistance Grant Program (Special Projects).

Purpose: The purpose of this item is to consider authorizing the Mayor to sign the Memorandum of Agreement with Franklin County so the county can apply for the 2006 Byrne Memorial Justice Assistance Grant Program.

Background: In 2005 the City of Frankfort authorized Franklin County to apply for Byrne Grant Funds to sponsor a program which provided services to offenders whose family situation required assistance with youth crime prevention instruction in local minority agencies (Kings Center); and youth/violence prevention (Court Appointed Special Advocates) services. The county would once again like to use these funds to continue this program. Following discussions between city and county staff, it was agreed that the county use these funds for 2006 with the understanding that the City of Frankfort will be utilizing the funds in 2007 and 2008.

Recommendation: Approval

Attachments:

- Proposed MOA
- Program Narrative

Contact Person

Name:	Chief Mark Wilhoite	Rebecca Hall
Title:	Police Chief	Grants Manager
Department:	Police	City Manager
Phone:	502/352-2042	502/ 352-2076
E-mail	Mwilhoite@fewpb.com	Rhall@fewpb.com

- 6.2 To consider awarding a contract for design and installation of a reproduction of the Grand Theatre historic marquee and blade sign (Special Projects).

Purpose: To consider awarding a contract for design and installation of a reproduction of the historic marquee and blade sign for the Grand Theatre building located at 208 St. Clair Street.

Background: The Board of Commissioners authorized the Request for Proposals for the Grand Theatre Marquee project in January 2006. Proposals have been accepted and Imagistix has been selected based on the review criteria contained in the RFP. Work cannot begin, however, until approval has been obtained from both the Architectural Review Board and the Planning Commission.

Financial Analysis: Contract amount will be \$65,250. Funds are available on a reimbursement basis under the Renaissance Grant program

Recommendation: Approval

Attachments:

- Bid Tab

Contact Person:

Name: Rebecca Hall
Title: Grants Manager
Department: City Manager
Phone: 502/875-8500
E-Mail: Rhall@fewpb.com

- 6.3 To consider awarding a bid for Sanitation/Recycling Building Roof Repair to Insulated Roofing Contractors (Public Works).

Purpose: To consider a bid award to Insulated Roofing Contractors to provide roof repair and a polyurethane system for the Sanitation/Recycling Building.

Background: On 2/9/06 the City received four bid options ranging from \$81,500 to \$148,700 for the Sanitation roof repair/replacement project. The bid allowed contractors to submit prices for one or all of the following options:

1. Roof coating and repair with a one-year warranty
2. Roof repair and polyurethane roofing system with a twenty-year warranty
3. Flexible sheet roofing system with a fifteen-year warranty
4. Remove and replace the existing metal roof with a one-year warranty

Upon review of the bids, the project Architect, Gary Scott, recommends option two (polyurethane roofing system) submitted by Insulated Roofing Contractors for a cost of \$108,777.

Financial Analysis: Funds are available in Account No.100.65.56550.

Recommendation: Approval

Attachments:

- Gary Scott letter memo dated 2/15/06
- Bid tabulation sheet

Contact Person

Name: Jeff Hackbart
Title: Director
Department: Public Works
Phone: 502/75-8563

E-mail jhackbrt@fewpb.com

- 6.4 To consider authorizing a contract with Kentucky State University (KSU) allowing use of excess equipment at the Wastewater Treatment Plant (WWTP) for use by the KSU Aquaculture Research Center (ARC) (Sewer Department).

Purpose: The purpose of this item is to consider authorizing the Mayor to sign a contract with KSU to explore methods for utilizing the effluent water from the WWTP in some aspect of the KSU Aquaculture Research Center program. With some recent process changes, the WWTP currently has some excess tanks that the ARC has requested to use to grow larval fish. In the fall of 2005 representatives of ARC brought several dozen fish in a trial application and the results were very promising.

The contract can be terminated with 15 days notice should the Department need use of the equipment for any reason and the contract has been reviewed and approved by the City Attorney. The contract has a one-year duration; however, we anticipate that should the trial be successful that this could become a long-term agreement as long as the excess tanks are not needed by the Department.

Financial Analysis: KSU will pay the City an amount of \$200 per year to offset the cost of utilities to operate the tanks.

Recommendation: Approval

Attachments:

- Contract

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@fewpb.com

- 6.5 To consider contract award to Chart Industries, Inc. for Liquid Oxygen (LOX) Storage Tank, Vaporizers, and Switching Valves for new Ozone System at the Wastewater Treatment Plant. (Sewer Department)

Purpose: The purpose of this item is to award a contract to supply a LOX tank, Vaporizers, and Switching Valves to the Frankfort Sewer Department for storage of liquid oxygen to be used for generation of Ozone for disinfection of effluent wastewater at the Wastewater Treatment Plant.

Background: In January 15 2006, the City of Frankfort Sewer Department advertised for a LOX Tank for the storage of liquid oxygen to be used to generate Ozone for disinfection of the effluent wastewater at the Treatment Plant. The bid includes vaporizers and switching valves as part of the ancillary equipment to be supplied by the successful bidder.

Bids were opened on Friday February 3, 2006 and there were two companies that responded to the Invitation for Bids. One company was considered non-responsive because they failed to follow specification requirements of including a Bid Bond, and they crossed out several lines on their Bid Form. Chart Industries, Inc. submitted the only acceptable bid for Option 1 in the amount of \$190,097.00 and met all conditions of the bid requirements. A leasing option (Option 2) was also included on the Bid Form and after careful review it was determined that the award of Option 1 was in the best interests of the Sewer Department and the City of Frankfort.

Financial Analysis: Funds are available in Account No. 300.68.56550.

Recommendation: Approval

Attachments:

- Bid Tabulation Sheet

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@fewpb.com

- 6.6 To consider authorizing an engineering contract award for the Feasibility Study and Master Planning of the US 421 Capacity Project (Sewer Department).

Purpose: The purpose of this item is to consider awarding a contract to an engineering firm to perform a Feasibility Study and Master Planning for the US 421 corridor to address capacity issues.

Background: In August 2005 the Sewer Department accepted Statements of Qualifications from engineering firms for the preparation of a Feasibility Study and Master Planning for the US 421 corridor. The Sewer Department received Statements of Qualifications from 7 firms. Upon review of the Statements of Qualifications, a short-list of 3 firms was interviewed on November 15. Four members of the Sewer Department and a representative of the Finance Department participated in the interviews of the short-listed firms.

Based upon the presentations and the firm's responses to questions by members of the selection committee, the five members of the selection committee unanimously recommend that the project be awarded to GRW Engineers, Inc. The initial contract will have a contract limit of \$50,000 or \$32,000 for the Feasibility Study and \$18,000 for the Master Plan. Additional funds will be necessary upon completion of the Feasibility Study for design, bidding, construction administration, construction observation and other services as may be required.

Financial Analysis: Funds are available in Sewer Reserve Account No. 300.68.56551.

Recommendation: Approval

Attachments:

- Contract

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@fewpb.com

- 6.7 To consider authorization to award an engineering contract for the design of a liquid oxygen ozone disinfection system at the Wastewater Treatment Plant (Sewer Department).

Purpose: The purpose of this item is to consider awarding a contract to Ozone Systems Services Group, Inc. (OSSGI) to provide technical design services for the liquid oxygen ozone disinfection system to be constructed at the Wastewater Treatment Plant.

Background: The Frankfort Sewer Department recently terminated our contract with Jordan, Jones & Goulding for design and construction support services associated with the new liquid oxygen ozone disinfection system. At that time, the Sewer Department awarded a contract with Bell Engineering, Inc. to provide specification and drafting services for the project. OSSGI will provide the technical support to Bell Engineering for the ozone system. OSSGI has been providing technical assistance to the Sewer

Department for the past several years for our existing ambient air ozone system and is very familiar with the operational functions of our system. Mr. Rehman, the President of the firm, has been involved in numerous ozone projects throughout the US. The contract will be for an amount not to exceed \$60,000.

Financial Analysis: Funds are available in Account No. 300.68.56550.

Recommendation: Approval

Attachments: none

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@fewpb.com

- 6.8 To consider a authorizing a contract extension with FMSM Engineers for Geographic Information Systems (GIS) Support for the City of Frankfort (Sewer Department and Planning Department).

Purpose: The purpose of this item is to consider a contract extension with FMSM Engineers for additional GIS Services. For the Sewer Department, the primary purpose is to collect data to populate the database for the sanitary sewer system as the Department continues to build our GIS database. As our database grows, the GIS database becomes more functional for employees of the Sewer Department to utilize the information in the preventative maintenance and routine daily activities of the Department. With the completion of collection in Basin 10 the Sewer Department has 3 remaining basins that need data collection.

For Planning and Building Codes, the primary purpose of this project is to prepare a GIS layer of Board Actions for the City of Frankfort Planning and Building Codes Department. The Planning Department has a need to create a digital GIS layer to track the various actions taken by its Boards. The following Boards will be included in this scope of service; Planning Commission, Board of Zoning Adjustments, Architectural Review Board and Code Enforcement. This layer will enable staff and Boards to query a particular address and easily and efficiently determine what existing board actions are in place for that particular property reducing the amount of preparation time and effort.

Background: The Sewer Department has agreed to develop a GIS mapping system as part of our Sanitary Sewer Overflow Plan (SSOP) and our Combined Sewer Operational Plan (CSOP) on file with the Kentucky Division of Water. In October 2004 the City of Frankfort awarded a contract to FMSM for GIS support for the City. This contract had a \$50,000 cap and was intended for miscellaneous support. In January 2005 an additional \$100,500 was added to the contract to authorize FMSM to complete data collection in Basin 9 and Basin 8. Upon completion of the additional work authorized by this contract extension, the Department will have all of the combined sewer system and the entire east side of Frankfort mapped to the wastewater treatment plant.

The City currently keeps records in numerous different formats including Microsoft Word documents, PowerPoint slides, hard copy meeting minutes or letters to the applicant. The hard copy documents are kept in large binders (approximately 20) sorted by Board and date. All of these records, both hard copy and digital will be reviewed and the appropriate information will be gleaned from each document, which may include; Board, address, date, action taken and any conditions that were a part of the approval. In addition, the hard copy documents will be scanned to create a digital format and later tied to the records in which they support. FMSM personnel will develop a GIS layer from existing records located at the City's Planning and Building Codes Office. The following describes the specific tasks associated with this project:

Task 1 – Geodatabase Design \$1,200.

Task 2 – Scan Documents/Retrieve Existing Digital Data	<u>\$8,500</u>
Task 3 – Populate Geodatabase	<u>\$5,000</u>
Task 4 – Link Images and Documents	<u>\$1,200</u>

Total cost for this proposed contract extension is \$95,900, broken down at \$80,000 for the Sewer Department and \$15,900 for the Planning Department. This will extend the contract ceiling to \$196,400.

Financial Analysis: Funds are available in Account No. 450.68.56550 for the Sewer Department and in Account No. 100-70-53265 for the Planning and Building Codes Department.

Recommendation: Approval

Attachments:

- Proposal from FMSM for Planning and Building Codes
- Proposal from FMSM for Sewer Department

Contact Person

Name:	William R. Scalf, Jr., PE	Gary Muller
Title:	Director	Director
Department:	Sewer	Planning and Building Codes
Phone:	502/875-2448	502/875-8500
Email:	wscalf@fewpb.com	gmuller@fewpb.com

- 6.9. To consider authorizing the Mayor to sign a Letter of Commitment to Renaissance on Main to permit Frankfort to continue in the Renaissance program for 2006 (Special Projects).

Purpose: To consider authorizing the Mayor to sign a Letter of Commitment to Renaissance on Main to permit to Frankfort to continue in the Renaissance program for 2006.

Background: In accord with provisions under the Renaissance on Main Program, the Downtown Frankfort, Inc. Board of Directors and their Main Street Manager has asked the City of Frankfort to authorize the Mayor to sign a Letter of Commitment which will allow DFI and the City to continue to participate in the Program. Renaissance On Main requires this Letter of Commitment for the City and DFI to be eligible for possible funding.

Recommendation: Approval

Attachments:

- Letter of Commitment

Contact Person:

Name:	Rebecca Hall
Title:	Grants Manager
Department:	City Manager
Phone:	502/875-8500
E-Mail:	rhall@fewpb.com

- 6.10 To consider approving Change Order #1 for the Frankfort Maintenance Garage Sanitary Sewer Project (Public Works Department).

Purpose: The purpose of this item is to approve Change Order #1 for the Frankfort Maintenance Garage Sanitary Sewer Project with the General Contractor, Leak Eliminators, LLC.

Background: The Sanitary Sewer Project at the Frankfort Maintenance Building is nearing completion. The following change order items are necessary prior to system start-up and acceptance by the Frankfort Sewer Department:

1. The valve vault floor was elevated to prevent sewer backup into the valve vault. The contractor was instructed to pour concrete and install additional boots in the valve vault and wet well to rectify the situation (\$1,700).
2. The pump station specification called for a six-foot diameter wet well and a 32" access hatch. There was not enough room to install the required vent on the wet well cover. A modification to the wet well is needed to install the required venting (\$1,860).

The Public Works Department requested the following additions to the original contract in order to tie the new Street Division's Administrative Office in to the city's sanitary sewer system:

1. Core the wet well and install a 6" stub out for a future tie-in (\$1,300).
2. The City will provide the material and the Contractor to provide the equipment and labor to install a 24" storm drain to divert storm water runoff around the sewer pump station (\$800).
3. The City will provide the material and the Contractor will provide the labor and equipment to install 240' of sewer lateral to tie in a future office building and equipment storage building (\$4,070).

The Public Works Director and the Project Engineer, Joe Grider, authorized the contractor to proceed with the additional work outlined above to avoid construction delay and potential cost increases.

Financial Analysis: Change Order #1 in the amount \$9,730 to Leak Eliminators, LLC will increase the contract from \$94,800 to \$104,530. Funds are available in the Capital Improvement Account (100.90.53295) for Change Order #1.

Recommendation: Approval

Attachments:

- Change Order #1

Contact Person

Name: Jeff Hackbart
Title: Director
Department: Public Works
Phone: 502/875-8563
E-mail: jhackbrt@fewpb.com

- 6.11 To consider authorizing additional funds for the engineering contract with Quest Engineers for the Schenkel Lane Sanitary Sewer Replacement Project. (Sewer Department)

Purpose: The purpose of this item is to consider adding additional funds to the engineering contract with Quest Engineers to complete the field work and design the Schenkel Lane Sanitary Sewer Replacement Project.

Background: In May 2005 the City of Frankfort entered into a contract with Quest Engineers for the design and construction inspection for the replacement of an undersized sanitary sewer line that currently runs through the cave beneath Schenkel Lane. This initial contract was not to exceed \$100,000. In September an additional \$13,000 was added to the contract to bring the total engineering fees to \$113,000. An additional \$438,200 is being requested to complete the engineering required to for the project.

This additional funding is to be used to perform additional geotechnical work, final design, bidding, construction observation, construction administration, additional environmental requirements due to reuse of the cave, and final project closeout. The total project design fees are as follows:

Approved to Date	\$113,000
Geotechnical Investigation	\$105,100
Final Design	\$151,200
Bidding	\$ 19,500
Construction Administration	\$ 65,400
Construction Observation	\$ 90,000
Additional Environmental	\$ 3,000
30% Contractor Meeting	<u>\$ 4,000</u>
Total Project Funding	\$551,200

Financial Analysis: Funds are available in Account No. 300.68.56550.

Recommendation: Approval

Attachments:

- Amendment No. 2

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

- 6.12 To consider approval of a Sewer Extension Contract with Sycamore Development, LLC, a Kentucky limited liability company, for property located at Cardwell Lane, Franklin County, Kentucky known as Sycamore Crossing (Sewer Department).

Purpose: To approve a sewer extension contract with owner of Sycamore Crossing located at Cardwell Lane, Franklin County, Kentucky which is zoned for development of 32 Condominium unit (Tract 2 and 3 Patrick Farm) on one residential lot, with improvements including 7 new manholes and 1,360 feet of 10-inch SDR 35 pipe and 1,400 feet of additional 6-inch force main, remove the existing Prevention Park pump station and relocate one 450 GPM pump station with one spare pump;

Background: Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the Department, a contract must be entered into between the developer and the City of Frankfort.

Steve A. Dungan, Member, has signed the contract. Sanitary sewer plans and specifications have been prepared and submitted to the Department for review and approval. The Division of Water has approved the sanitary sewer plans and specifications. Final acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

Recommendation: Approval

Attachments:

- Sanitary Sewer Extension Contract

Contact Person

Name: William R. Scalf, Jr., P.E.
Title: Director

Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

6.13	<u>Personnel Action</u>	<u>Employee</u>	<u>Department</u>	<u>Effective Date</u>	<u>Other</u>
	Appointment	Shawon C. Hickman	Public Works	2/28/06	Tech I
	Confirmations	Timothy J. Conner	Police Dept.	2/8/06	Patrol Officer
		Scott W. Morgan	Police Dept.	2/8/06	Patrol Officer
		Mike L. Wells	Police Dept.	2/8/06	Patrol Officer
		Brad Durr	Fire Dept.	2/15/06	Firefighter
		Steven Flora	Fire Dept.	2/15/06	Firefighter
		Jared S. Meyer	Fire Dept.	2/15/06	Firefighter
		Jason Parido	Fire Dept.	2/15/06	Firefighter
		Erik Simpson	Fire Dept.	2/15/06	Firefighter
		Dale Southworth	Fire Dept.	2/15/06	Firefighter
	Resignation	Raymond L. Walters	Public Works	2/24/06	Tech III, authorize payment of all accrued time.

Attachment:

- Letter of Resignation – Raymond L. Walters

7. BOARD APPOINTMENTS

7.1 Civil Service Board

- Reappointment of Fred Troutman for a term expiring 2-28-10.

Attachment:

- Letter of recommendation from Mayor May.

8. OLD BUSINESS

9. NEW BUSINESS

10. CITIZEN COMMENTS (Non-agenda items)

11. COMMISSIONER COMMENTS

12. ADJOURNMENT